



City of Orchard

9714 Kibler Street Orchard, Texas 77464
Phone: (979) 478-6893 www.orchardtexas.net

Residential: Electrical – Plumbing – Mechanical

The City of Orchard adopted the 2012 International Building, Residential, Plumbing, Mechanical, Fuel / Gas, and Energy Conservation Codes and the 2011 National Electrical Code.

When is a permit needed:

- **Electrical Upgrades/ Repairs** - A permit is required for all service upgrades, service repairs or circuit replacements.
- **Plumbing Upgrades/ Repairs** - A permit is required when a gas line is added, replaced or repaired, installing gas logs inside your fireplace, replacing a gas or electric water heater, adding a water softener to your home or sprinkler system, replacing water and sewer lines.
- **Irrigation Systems** - A permit is required for the installation or repair of all residential irrigation systems. An approved backflow device must be installed with each sprinkler system and a backflow test report must be submitted to the city.
- **Mechanical Upgrades/ Repairs** - A permit is required when an air conditioner or furnace is installed or replaced.

What is needed to obtain a permit? A plan review is not required, but a permit fee is due upon permit issuance.

Submittal documents: Fill out a Residential permit application and Contractor Registration.

Inspections

Request an inspection from Bureau Veritas. Inspections received by 5:00 p.m. Monday – Friday will be performed the next business day.

Phone: toll free (877) 837-8775 Fax: toll free (877) 837-8859

Can also be emailed to: inspectionstx@us.bureauveritas.com

All Electrical, Plumbing, Irrigation and Mechanical work described above require an inspection and Contractor Registration.



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Residential Permit Application

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Building Permit Number: _____		Valuation: _____	
Project Address: _____		Zoning District: _____	
Lot: _____	Block: _____	Subdivision: _____	
Project Description:			
NEW SFR	<input type="checkbox"/>	SFR REMODEL/ADDITION	<input type="checkbox"/>
PLUMBING	<input type="checkbox"/>	MECHANICAL	<input type="checkbox"/>
ACCESSORY BUILDING	<input type="checkbox"/>	LAWN IRRIGATION	<input type="checkbox"/>
SPECIFY OTHER:		ELECTRICAL	<input type="checkbox"/>
		DEMO	<input type="checkbox"/>
		SWIMMING POOL	<input type="checkbox"/>
		FENCE	<input type="checkbox"/>
Description of Work:			
Area Square Feet: _____		Covered _____	
Living: _____	Garage: _____	Porch: _____	Total: _____
Number of stories: _____			
IS THIS PROPERTY IN A FLOODPLAIN: <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, provide Flood Plain Certificate</i>			

Owner Information:			
Name: _____		Contact Person: _____	
Address: _____			
Phone #: _____	Mobile #: _____	Email: _____	

General Contractor	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>
Mechanical Contractor	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>
Electrical Contractor	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>
Plumber/Irrigator	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>
TPO Energy Provider	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>

A permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. All permits require final inspection.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Applicant: _____ Date: _____

OFFICE USE ONLY:

Approved by: _____	Date approved: _____	
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Permit Fee: _____
Received By: _____
Date: _____

BV Project #: _____

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CONTRACTOR REGISTRATION FORM

TYPE OF CONTRACTOR LICENSE

_____ ELECTRICAL CONTRACTOR
_____ MASTER ELECTRICIAN
_____ JOURNEYMAN ELECTRICIAN
_____ MASTER SIGN ELECTRICIAN

_____ MECHANICAL (HVAC)
_____ IRRIGATOR (LANDSCAPE)
_____ BACKFLOW (*special form required*)

_____ MASTER PLUMBER
_____ JOURNEYMAN PLUMBER

_____ OTHER
_____ THIRD PARTY ENERGY PROVIDER

CONTRACTOR INFORMATION

COMPANY NAME: _____ PHONE: _____
COMPANY ADDRESS: _____
CITY, STATE, ZIP: _____
LICENSEE NAME: _____
LICENSEE NUMBER: _____ PHONE: _____
ADDRESS (MAILING): _____
CITY, STATE, ZIP: _____
SIGNATURE: _____ DATE: _____

PLEASE PROVIDE COPY OF DRIVER'S LICENSE AND STATE LICENSE