



May 6, 2022

Notice is hereby given of a meeting of the City Council of Orchard to be held on **Tuesday, May 10, 2022 at 5:00 p.m.** in the Orchard City Hall located at 9714 Kibler Street, Orchard, Texas for the purpose of considering the following agenda items. The City Council reserves the right to meet in a closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

1. **Call to Order.**
2. **Roll Call.**
3. **Visitors/Citizens Forum: At this time any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting.**
4. **Approve the minutes of the April 12th regular meeting.**
5. **Issue Certificate of Election to Mayor and Commissioners.**
6. **Complete Statement of Officer by Mayor and Commissioners.**
7. **Administer Oath of Office to Mayor and Commissioners.**
8. **Discuss and act on selecting an electric provider.**
9. **Discuss and act on approving Ordinance No. 127-2022 increasing the water, sewer, and garbage rates.**
10. **Update on the quiet zone.**
11. **Update on Grants.**
12. **Update on code enforcement.**
13. **Discuss and act on financial statements.**
14. **Discuss and act on payment of bills.**
15. **Announcements.**
16. **Adjourn.**

In compliance with the Americans with Disabilities Act, the City of Orchard will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Melissa Andel, City Secretary at 979/478-6893 or fax 888/216-8503.

CERTIFICATION

I certify that a copy of the May 10th agenda of items to be considered by the City Council was posted on the Post Office and City Hall Bulletin Board on May 6, 2022.

Melissa Andel 5/6/22
Melissa Andel, City Secretary

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall Bulletin Board on the _____ day of _____, 2022.

Title: _____



**Orchard City Council
Regular Meeting, April 12, 2022**

1. Call to Order and Announce a Quorum is Present:

With a quorum of the Commissioners present, Mayor Rod Pavlock called the Regular Meeting of the Orchard City Council to order at 5:00 p.m. on Tuesday, April 12, 2022 in the Council Chambers of the Orchard City Hall, 9714 Kibler, Orchard, Texas.

2. Roll Call:

Rod Pavlock, Mayor

Joe Supak, Commissioner

Matt Perreault, Commissioner

Melissa Andel, City Secretary

3. Public Recognition: No one present

4. Commissioner Supak made a motion to approve the minutes of the March 8th 2022 regular meeting. Commissioner Perreault seconded the motion. Motion passed unanimously.

5. Dennis and James King were present and gave a little history on the "Orchard General Store". Their grandfather owned and ran the building. They would like to preserve the building and find someone that will maintain the building in the future. No action taken.

6. Jason Hruban with Rise Broadband was present to answer any questions that franchise agreement they have wrote up for the city. No action taken.

7. Commissioner Perreault made a motion to approve a multi-family being built at 9531 Hwy 36. Commissioner Supak seconded the motion. Motion passed unanimously.

8. Commissioner Supak made a motion for the city to have Accurate meter and supply install 10 smart meters so that we can see how the meters work versus the meters we currently have. Perreault seconded the motion. Motion passed unanimously.

9. The city is looking at possibly replacing the existing landscaping in from of the town center. No action taken.

10. Commissioner Perreault made a motion to approve the renewal of the current contract with First National Bank of Bellville. Commissioner Supak seconded the motion. Motion passed unanimously.

11. Currently waiting on answers from the Railroad Commissioner Office as to when they can meet with the city about the Quiet Zone for the railroad track. No action taken.
12. The city is currently waiting on the county to do an environmental study before starting the next CDBG grant.
13. No action taken.
14. Commissioner Perreault made a motion to approve the March 2022 financial statements. Commissioner Supak seconded the motion. Motion passed unanimously.
15. Commissioner Supak made a motion to approve the payment of bills and transfer for the month of March in the amount of \$40,000.00. \$15,000.00 on 3/3/2022 and \$25,000.00 on 3/25/2022. Commissioner Supak abstained from check number 8077. Mayor Pavlock abstained from check number 9071. Commissioner Perreault seconded the motion. Motion passed unanimously.
16. Announcements: Next meeting May 10th
 - Look at water rates
 - Look at OCC prices
 - Continuing to work on grants
17. Commissioner Perreault made a motion to adjourn the meeting at 6:55 p.m. Commissioner Supak seconded the motion. Motion passed unanimously.

Rod Pavlock, Mayor

Melissa Andel, City Secretary



Public Hearing Notice

NOTICE IS HEREBY GIVEN that the Zoning Commission of the City of Orchard, Texas is scheduled to review the following item:

1. Duplexes being built at 9531 Hwy 36

NOTICE IS HEREBY FURTHER GIVEN that the City Council will hold a public hearings on this item at the Orchard City Hall located at 9714 Kibler Street, Orchard, Texas, the hearing will be on Tuesday, April 12th, 2022, 4:50 p.m. or as near as possible thereafter, at which time and place interested persons may appear and be heard thereon.

Documents related to this item may be inspected by the public on weekdays between the hours of 8:00 a.m. and 2:00 p.m. Monday through Friday, at the Orchard City Hall, 9714 Kibler Street, Orchard, Texas. Please call, Melissa Andel, City Secretary, if there are any questions or comments on this item. She may be reached at 979-478-6893 or by e-mail at coforchard@twlt.net.

Call to order 4:50 p.m.

No one from the public was present

The council has decided that the location at 9531 Hwy 36 is a good location for the city's first multi-family unit to be built.

Adjourn at 5:00

Rod Pavlock, Mayor

Melissa Andel, City Secretary



ORDINANCE NO. 127-2022

AN ORDINANCE OF THE CITY OF ORCHARD, TEXAS, REPEALING ALL CONFLICTING ORDINANCES, CREATING AND SPECIFYING THE DUTIES OF THE OFFICE OF MANAGER OF UTILITIES; REQUIRING A PERMIT TO CONNECT TO THE CITY WATER SYSTEM; PROVIDING FOR INSPECTION, FEES AND CHARGES FOR WATER SERVICE; TIME OF PAYMENT, DISCONTINUANCE OR SERVICE, AND RECONNECTION REQUIREMENTS; AND REQUIRING A PERMIT TO CONNECT TO THE CITY SANITARY SYSTEM; PROVIDING FOR INSPECTION, FEES AND CHARGES FOR SEWER SERVICE; TIME OF PAYMENT, AND DISCONTINUANCE OF SERVICE.

Be it ordained by the city council of the city of orchard, Texas:

I.

Section I (a): The following rates shall be charged to all domestic subscribers for water from the city water works system for the preceding month unless other rates are determined by the future action of the board of commissioners:

- The first 2,000 gallons or any part thereof\$14.50
- 2001 or more gallons \$2.00/ thousand gallons or any part thereof

Section I (b): The above domestic rates shall apply to all residential users including each unit of any apartment house and each trailer in any trailer park.

Section I (c): The following rates shall be charged to all commercial subscribers for water from the city water works system for the preceding calendar month unless other rates are determined by future action of the Board of Commissioners:

- The first 2,000 gallons or any part thereof \$50.00
- 2001 gallons or more\$5.00 / thousand gallons or any part thereof

Section I (d): The following rates shall be charged to all domestic subscribers outside corporate limits of the City of Orchard for water from the city water works system for the preceding month unless other rates are determined by the future action of the board of commissioners:

- The first 2,000 gallons or any part thereof\$14.50
- 2001 or more gallons \$0.13/hundred or any part thereof

Outside Base Rate.....\$60.00

II.

Section II: Rates for sewer service are based upon water consumed as registered on each customers meter.

Section II (a): The following rates per month shall be rates charged for sanitary sewer service for domestic subscribers from the city water / sewer works system for the preceding month unless other rates are determined by future action of the Board of Commissioners:

The first 2,000 gallons or any part thereof\$14.50
2001 or more gallons \$2.00/ thousand gallons or any part thereof

Section II (b). The following rates shall be charged to all domestic subscribers outside corporate limits of the City of Orchard for sanitary sewer service from the city water works system for the preceding month unless other rates are determined by the future action of the board of commissioners:

The first 2,000 gallons or any part thereof\$14.50
2001 or more gallons \$2.00/ thousand gallons or any part thereof

III.

Section III (a): At the time of applying for water/sewer service, an initial deposit of \$100.00 shall be required. In the even such service increases to a point where such deposit is not equal to the charges for an average two-month period, the deposit may be increased to conform thereto.

Section III (b): All new water and sewer taps must have a permit and will be subject to the methods of installation that is used at that time by the City of Orchard.

This ordinance shall become effective upon its approval and passage.

PASSED, APPROVED AND ADOPTED this 10th of May, 2022.

ATTEST:

Melissa Andel
City Secretary

Rod Pavlock
Mayor



Chart of Accounts April 2022

1	FNB	General Fund Savings	7603	\$358,762.06
2	FNB	General Fund Checking	7652	\$16,640.06
3	FNB	Water & Sewer Checking	7595	\$74,327.34
4	FNB	Park & Youth Savings	7678	\$7,817.17
5	FNB	Cultural Education Savings	7637	\$80,943.77
6	FNB	CenterPoint Franchise Fee	7660	\$104,234.59
7	FNB	Street Account Savings	7645	\$65,430.50
		Total		\$708,155.49

TRANSFER AMOUNT= no transfer this month.

Register: 1091 · FNB GenFund Checking

From 04/01/2022 through 04/30/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
04/04/2...	online	Quill	5170 · Office Sup...	Inv # 24035...	544.49		5,247.49
04/04/2...	online	Quill	5170 · Office Sup...	Inv # 23993...	41.12		5,206.37
04/04/2...	online	Quill	5170 · Office Sup...	Inv# 23975...	39.99		5,166.38
04/04/2...	online	Quill	5170 · Office Sup...	Inv #24055...	379.72		4,786.66
04/05/2...	online	Center Point Ene...	5190 · Utilities:51...	Confirmatio...	177.36		4,609.30
04/08/2...	debit	US Postal Service	5135 · Postage	mayor & co...	6.48		4,602.82
04/11/2...	online	Quill	5170 · Office Sup...	Inv # 24110...	52.42		4,550.40
04/11/2...	To Print	ImageNet Consu...	2000 · Accounts P...	Inv165489	15.00		4,535.40
04/12/2...	debit	Sunny's Country...	5126 · Tractor & ...	Gas lawn m...	37.50		4,497.90
04/12/2...	debit	Wittenburg Print...	supplies	"Reserved" ...	64.00		4,433.90
04/12/2...	online	TXU energy	5190 · Utilities:51...	Conf #6714...	1,181.79		3,252.11
04/12/2...	9093	Orchard Econom...	2000 · Accounts P...	Disburseme...	1,458.90		1,793.21
04/12/2...	9094	Orchard Industri...	2000 · Accounts P...	Disburseme...	729.44		1,063.77
04/12/2...	9095	Orchard Road & ...	2000 · Accounts P...	Disburseme...	729.44		334.33
04/12/2...	9096	Maria Mendez	2000 · Accounts P...	Invoice #07...	490.00		-155.67
04/15/2...	debit	Walmart	5126 · Tractor & ...	Leaf rakes	39.94		-195.61
04/18/2...	9097	Fort Bend Herald	2000 · Accounts P...	Ad # 00164...	59.53		-255.14
04/18/2...	9098	Luis Grijalva	2000 · Accounts P...	March clean...	210.00		-465.14
04/18/2...	9099	TMRS	2000 · Accounts P...	City # 0095...	839.65		-1,304.79
04/19/2...	debit	Sunny's Country...	5126 · Tractor & ...	Gas lawn m...	40.00		-1,344.79
04/20/2...	9100	Wild Peach Inno...	2000 · Accounts P...	50% deposit	297.00		-1,641.79
04/21/2...	debit	Fort Bend Herald	5061 · Subscriptions	subscription...	100.00		-1,741.79
04/25/2...	online	Frontier	5190 · Utilities:51...	Conf #p224...	156.94		-1,898.73
04/25/2...	online	Rise Broadband	5190 · Utilities:51...	pavilion	106.94		-2,005.67
04/25/2...	online	Quill	5170 · Office Sup...	Inv #24471...	120.11		-2,125.78
04/25/2...	9101	Wild Peach Inno...	2000 · Accounts P...	Balance - fi...	297.00		-2,422.78
04/25/2...	9102	ImageNet Consu...	2000 · Accounts P...	INV174801	15.00		-2,437.78
04/26/2...	9103	Melanie Matej	-split-		720.33		-3,158.11
04/26/2...	9104	Melissa A. Andel	-split-		1,029.73		-4,187.84
04/26/2...	9105	Timothy W Kolafa	-split-		1,621.37		-5,809.21
04/26/2...	9106	TMRS	2000 · Accounts P...	City # 0095...	776.07		-6,585.28

**City of Orchard General Fund
 Profit & Loss
 April 2022**

	Apr 22
Ordinary Income/Expense	
Income	
4000 · Property Tax Revenue	
Penalty Interest	647.22
4000 · Property Tax Revenue - Other	5,391.11
Total 4000 · Property Tax Revenue	6,038.33
4200 · Sales Tax Revenues	5,835.57
4201 · ETJ Sales Tax Revenues (ETJ Quarterly)	2,894.06
4204 · Park Usage Fee	50.00
4620 · Property Rental	1,000.00
4630 · Miscellaneous Income	1,000.00
Total Income	16,817.96
Gross Profit	16,817.96
Expense	
Employee Retirement	1,615.72
supplies	64.00
5061 · Subscriptions	100.00
5090 · Equipment Lease	30.00
5120 · Legal Notices	59.53
5126 · Tractor & Mowing	
5050 · Diesel/Gas	77.50
5052 · Tractor/Mower Maint	39.94
Total 5126 · Tractor & Mowing	117.44
5135 · Postage	6.48
5145 · Repairs and Maintenance	
5151 · Tree Trimming	490.00
5161 · Building (used for office & equipment)	804.00
Total 5145 · Repairs and Maintenance	1,294.00
5165 · Salaries	4,086.46
5166 · Payroll Tax Expense	300.58
5170 · Office Supplies	1,177.85
5190 · Utilities	
5191 · Electricity	1,246.34
5193 · Telephone	156.94
5194 · Internet	106.94
Total 5190 · Utilities	1,510.22
5700 · Sales Tax Expense	
5701 · City of Orchard Industrial Dev	729.44
5702 · Orchard Economic Development	1,458.90
5703 · Orchard Roads	729.44
Total 5700 · Sales Tax Expense	2,917.78
Total Expense	13,280.06
Net Ordinary Income	3,537.90
Other Income/Expense	
Other Income	
Reimburse (reimbursement)	307.75
Total Other Income	307.75
Net Other Income	307.75
Net Income	3,845.65

Register: 1001 · FNB Checking

From 04/01/2022 through 04/30/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
04/04/2...			-split-	Deposit	X	7.02	77,616.32
04/04/2...	8079	Texas Disposal S...	2000 · Accounts P...	INV 615875...	4,859.20		72,757.12
04/05/2...			-split-	Deposit		657.14	73,414.26
04/05/2...	online	TXU Energy	7340 · Utilities	Conf #6708...	907.46		72,506.80
04/05/2...	8080	Supak Constructi...	2000 · Accounts P...	22-209	5,075.00		67,431.80
04/05/2...	8081	USA BlueBook	2000 · Accounts P...	INV #913358	168.75		67,263.05
04/08/2...			-split-	Deposit		1,079.93	68,342.98
04/08/2...			-split-	Deposit		2,524.26	70,867.24
04/11/2...	8082	Chaparral Labor...	2000 · Accounts P...		402.00		70,465.24
04/11/2...	8083	Urbish Electric, ...	2000 · Accounts P...	Invoice 22315	515.64		69,949.60
04/13/2...			-split-	Deposit		1,968.28	71,917.88
04/14/2...			-split-	Deposit		1,285.69	73,203.57
04/18/2...	8084	DXI INDUSTRI...	2000 · Accounts P...	DE0500260...	90.00		73,113.57
04/18/2...	8085	K-3 Resources, LP	2000 · Accounts P...	INV# 227457	1,032.42		72,081.15
04/19/2...			-split-	Deposit		2,350.93	74,432.08
04/19/2...			6520 · New Cust...	Deposit		200.00	74,632.08
04/21/2...	online	TXU Energy	7340 · Utilities	Acct # 1000...	155.02		74,477.06
04/22/2...			-split-	Deposit		646.83	75,123.89
04/25/2...	8086	USA BlueBook	2000 · Accounts P...	Inv #952944	664.18		74,459.71
04/26/2...	8087	Melissa A. Andel	-split-		1,029.73		73,429.98
04/26/2...	8088	Jerome Supak	2000 · Accounts P...		814.35		72,615.63

City of Orchard Water & Sewer
Profit & Loss
April 2022

	Apr 22
Ordinary Income/Expense	
Income	
Sales Tax Income	299.89
6500 · Sewer Income	2,275.27
6510 · Water Income	3,440.53
6520 · New Customer Utility Deposit	200.00
6600 · Garbage Income	3,756.53
6700 · Reconnect Income	26.04
6725 · Other Charges-OBRA	600.00
6730 · Adjustments	-55.34
6740 · Late Charge Income	177.16
Total Income	10,720.08
Gross Profit	10,720.08
Expense	
mileage	64.35
7000 · Salary Expense	1,206.00
7010 · Payroll Tax	92.27
7020 · Contract Labor	750.00
7100 · Garbage Fees	4,859.20
7200 · Repairs and Maintenance	5,590.64
7250 · Sludge Hauling	1,032.42
7335 · Lab Fees	402.00
7340 · Utilities	1,062.48
7365 · Chemicals	90.00
7370 · Supplies	893.23
Total Expense	16,042.59
Net Ordinary Income	-5,322.51
Net Income	-5,322.51



April / May

Rentals:

OCC

Alvarado

Maldonado

PARK

Aguilar

PAVILION

None

Code Enforcement Letters:

- Escobedo -- grass
- Cordova - grass

Permits :

Plan review submitted for 2 new houses on Galveston (Montoya & Jackson)