



**Orchard City Council  
Regular Meeting, October 14, 2024**

**1. Call to Order and Announce a Quorum is Present:**

With a quorum of the Commissioners present, Mayor Matt Perreault called the Regular Meeting of the Orchard City Council to order at 5:00 p.m. on Monday, October 14, 2024 in the Council Chambers of the Orchard City Hall, 9714 Kibler, Orchard, Texas.

**2. Roll Call:**

Matt Perreault, Mayor

Renee Wesbrooks, Commissioner

Morgan Supak, Commissioner

**3. Visitors / Citizens Forum: The following guests were in attendance:**

Lori Petisca (citizen), Dave Plymace (Brazos ISD Interim Superintendent), Jon Maxwell (Lamar CISD Executive Director of Enrollment Management), Danielle Perreault (citizen)

**4. Commissioner Wesbrooks made a motion to approve the September 10<sup>th</sup> minutes. Commissioner Supak seconded the motion. Motion passed unanimously.**

**12. Executive Session. The City Council met in closed session pursuant to Title 5, Chapter 551, of the Texas Government Code for the purpose of:**

a. Consultation with legal counsel (Section 551.071)

b. Deliberations on personnel (Section 551.074) regarding the appointment, appeal, employments, evaluation, reassignment, duties, discipline, or dismissal of appointed positions.

**5. Comparison between CV3 and Xpernet quotes. Council tabled the IT discussion for the November Council Meeting. Council requested more quotes.**

**6. Commissioner Wesbrooks motioned to accept the petition request of the annexation of Real Land ID # R46123 (legal description - 0338 P McGreal, Acres 9, Orchard Farms S/D. Lot 18, C=R46126) into City Limits. Mayor Perreault seconded the motion. Motion passed; Commissioner Supak abstained from the motion.**

**7. Consideration of a citizen request of moving a 1989 double-wide mobile home from 218 Lake Street to 130 Lake Street. The request was denied based on non-compliance to City Ordinances. (Ordinance No. 83-2007 / Ordinance No. 121-2019)**

**8. Consideration of quotes submitted by Republic Restoration, Equip LLC and Century Builders for the Orchard Community Center Kitchen Flooring and the Maintenance Shed Door Repair. Commissioner Supak made a motion to accept the Century Builders quote of \$5,786.48 to complete both projects. Commissioner Wesbrooks seconded the motion. Motion passed unanimously.**

10. Commissioner Supak has motioned to approve the financial statements for September 2024. Commissioner Wesbrooks seconded the motion. Motion passed unanimously.

11. Commissioner Wesbrooks made a motion to approve the payment of bills for September 2024 which includes a transfer from General Funds savings to General Funds checking in the amount of \$20,000.00 on September 20, 2024. Commissioner Supak seconded the motion. Motion passed unanimously. Commissioner Supak abstained from check #8383 and #8387.

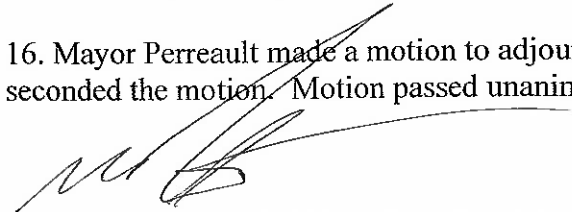
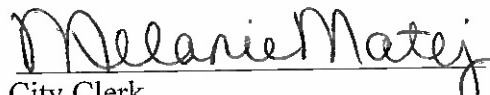
13. Announcements:

- a) Fort Bend County Burn Ban went into effect on October 08, 2024. This information is to be posted on the city website as well as City Hall Posting Board / Orchard Post Office / She-Shed Posting Board.
- b) City Water Wells – Wes Supak is working with Almeda Well and Urbish Electric to update the current pump issues at the Orchard Water Supply Plant. An incorrect pump was installed in one of the wells. During this time the second well went out causing the city to have low water pressure. Urbish Electric replaced the main disconnect switch and added a surge protector to the system. The well was fixed same day. Council discussed possible fixes for the well with incorrect pump. Such as new pump or add a transformer to upgrade electrical from 240 to 480 and use the current pump.
- c) Donated trees in front of City Hall, suffering from lack of water. Maintenance of the trees was not known. Need to be watered daily.
- d) FEMA has left City Hall. Initial Contract was until October 31, 2024, they ended contract early and left Thursday, October 10, 2024 at 4pm.
- e) The Orchard Texas Website has been updated to be informational and easy to use.
- f) City Hall forms have been updated / created:
  - a. Pavilion/Park Form, Paperless Billing (utility) form, Utility Account Deferred Payment Agreement form
  - b. Reminder that you must live in the City Limits to rent the park.
- g) Presidential Election – Orchard City Hall is not an early voting site, however, Orchard City Hall is an Election Day voting site. Election Day Voting Tuesday, November 05, 2024 from 7am – 7pm. This information is posted on the Orchard Website as well as City Hall Posting Board / Orchard Post Office / She-Shed Posting Board.
- h) Baseball field issues noted: restrooms are not being locked at end of evening (reported 3x), hand soap containers going missing from boy's restroom (reported 2x), trash cans have beer cans (reported 3x), rocks from playground being piled on pavilion floor. Question from the baseball field renters about how often the field will be mowed and if the side by the sidewalk can be mowed. Council agrees that city can mow once a week if it needs further maintenance, it will be their responsibilities. Need a sign to post for who has the field rented.
- i) Commissioner Wesbrooks needs water hoses at the She-Shed, the ones she has have been damaged.
- j) Pedro Almaraz requested a plague for the trees that were donated to City Hall. Commissioner Wesbrooks looked into this and can get some for approximately \$20.00.
- k) Commissioner Wesbrooks asked about citations. Mayor Perreault agreed that citations need to be looked into, however we need a code enforcer for the city.

- l) Commissioner Wesbrooks suggested hiring a person who is trained in city and state laws and who knows grants, and other city workings. Considerations need to be made with how many staff are needed, job duties and pay.

Next meeting Tuesday, November 12, 2024

16. Mayor Perreault made a motion to adjourn the meeting at 6:30 p.m. Commissioner Supak seconded the motion. Motion passed unanimously.

  
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Matt Perreault, Mayor  
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City Clerk