



**Orchard City Council
Regular Meeting, December 10, 2024**

1. Call to Order and Announce a Quorum is Present:

With a quorum of the Commissioners present, Mayor Matt Perreault called the Regular Meeting of the Orchard City Council to order at 5:00 p.m. on Tuesday, December 10, 2024 in the Council Chambers of the Orchard City Hall, 9714 Kibler, Orchard, Texas.

2. Roll Call:

Matt Perreault, Mayor
Renee Wesbrooks, Commissioner
Morgan Supak, Commissioner

3. Visitors / Citizens Forum: The following guests were in attendance:

Lori Petisca (citizen), Travis Sowa (citizen-speaker), Amanda Sowa (citizen), Rod Pavlock (citizen-speaker), Danielle Perreault (citizen)

4. Commissioner Wesbrooks made a motion to approve the November 14th minutes. Commissioner Supak seconded the motion. Motion passed unanimously.

5. Commissioner Supak made a motion to accept the IT proposal (Quote-2770) from Full Dimension IT Solutions LLC. Commissioner Wesbrooks seconded the motion. Motion passed unanimously.

6. Mayor Perreault made a motion to approve the laying of fiber optic cables in the city limits pending that Frontier Communications submit a Telecommunications License Agreement for the Right-of-Way of laying the fiber optic cables in the city limits. Commissioner Supak seconded the motion. Motion passed unanimously.

7. Commissioner Supak made a motion to remove Water & Sewer Bad Debt of \$227.61 for the 2024 year. Commissioner Wesbrooks seconded the motion. Motion passed unanimously.

8. Update on Current Grants –

- 2021 Grant is for the Wastewater Treatment Plant drying beds and back-up generator. Matt Breazeale quoted \$7,500.00 to create the design scope and descriptive scope. Working on a way to get these scopes done at a lower cost. Jalissa Scott is also involved in helping get this processed.

9. Mayor Perreault made a motion to approve the financial statements for November 2024. Commissioner Supak seconded the motion. Motion passed unanimously.

10. Commissioner Wesbrooks made a motion to approve the payment of bills for November 2024 which includes a transfer from General Funds Savings to General Funds Checking in the amount of \$20,000.00 on November 01, 2024 and another \$20,000.00 on November 25, 2024.

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Mayor Perreault seconded the motion. Motion passed unanimously. Commissioner Supak abstained from check #8401 and #8402.

12. Announcements:

(a) Commissioner Wesbrooks – Baseball field will not be rented by baseball team; they did not get enough participation to make teams.

(b) Commissioner Wesbrooks – Train stopped in center of roadway; how long can they stay there?

(c) Commissioner Wesbrooks – Mildew on hallway walls. Maybe Tim can clean it off the walls.

(d) Commissioner Wesbrooks – Would like to build a railing and small deck on the back of the She-Shed. This would allow the back door to be utilized.

(e) Commissioner Wesbrooks – Is it possible to have water bills emailed instead of mailed. Commissioner Supak recommended to post on Facebook if customers would like their bills emailed to contact City Hall.

(f) Commissioner Supak – Street light not working at the end of South Missouri. (this has been requested to Centerpoint numerous times, and it still hasn't been fixed)

(g) Mayor Perreault – Melanie last day is December, Friday the 13th. We will be getting a going away gift for her.

(h) 2025 City Hall Holiday Schedule is posted online.

(i) Mayor Perreault – Letter to Alameda helped to remove \$7,000.00 off last invoice to help pay for transformer.

(j) Mayor Perreault – Dani has renewed her Treasurer Bond.

(k) Mayor Perreault – Need to get a group photo for entryway.

(l) Mayor Perreault – OCC flooring has been completed. The OCC was rented last Thursday with use of the kitchen.

(m) Mayor Perreault – All building permits are under review (missing paperwork, missing payments).

(n) Wastewater Permit penalty approximately \$4,100.00

11. Executive Session.

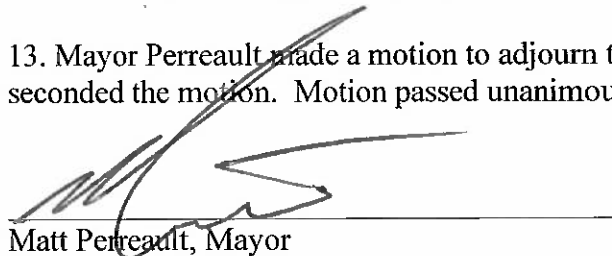
- a. The City Council will meet in closed session pursuant to the Texas Government Code Chapter 551 for the purpose of:
 - i. Deliberations on personnel (Section 551.074) regarding the appointment, appeal, employments, evaluation, reassignment, duties, discipline, or dismissal of appointed position.

City Secretary position has been filled – Mayor Perreault and Commissioners Supak and Wesbrooks discussed all applicants, Mayor Perreault, excused himself from executive session room during Danielle Perreault resume to abstain from discussion. Commissioner Supak made a motion to hire Danielle Perreault as City Secretary effective immediately, with a start date of Monday, December 09, 2024. Commissioner Wesbrooks seconded the motion. Mayor Perreault abstained from vote.

- Danielle Perreault is to have access to all Bank Accounts/Passwords (update as primary contact)
- Danielle Perreault is to have access to all Customer/Vendor Accounts/Passwords (update as primary contact)
- Danielle Perreault is to have access to all Online Accounts/Passwords (update as primary contact)
- Danielle Perreault will fulfill the position of City Secretary/City Clerk (update as primary contact)

Next meeting Tuesday, January 14, 2024

13. Mayor Perreault made a motion to adjourn the meeting at 6:30 p.m. Commissioner Supak seconded the motion. Motion passed unanimously.



Matt Perreault, Mayor



Danielle Perreault
City Secretary