

**Orchard City Council**  
**Regular Meeting, March 10, 2026**

1. Call to Order and Announce a Quorum is Present:  
With a quorum of the Commissioners present, Mayor Matt Perreault called the Regular Meeting of the Orchard City Council to order at 5:00 p.m. on Tuesday, March 10<sup>th</sup>, 2026, in the Council Chambers of the Orchard City Hall, 9714 Kibler, Orchard, Texas.
2. Roll Call:  
Matt Perreault, Mayor  
Morgan Supak, Commissioner  
Renee Wesbrooks, Commissioner  
Danielle Perreault, City Secretary
3. Visitors / Citizens Forum: The following guests were in attendance:  
Rod Pavlock (citizen speaker) - Lance Wesbrooks (citizen)

Rod Pavlock (citizen speaker)- Galveston St-Long Lane Property CAD.  
(just information for the council)

- Properties that Mr. Pavlock bought and sold (subdivided)
    - All the properties were petitioned into the city limits – map doesn't show (outdated)
      - Maybe the records weren't filed at the time
    - The properties he sold are deed restricted
    - Mentioned the County Assisted District Tax
4. Commissioner Wesbrooks made a motion to approve February 10<sup>th</sup>, 2026, regular council meeting minutes. Motion passed unanimously.
  5. Discuss/act on the room rental storage. Mayor Perreault brought up if rooms will be available for rent (yes/no), contracts for these rooms and he gave a handout to council to review, discuss and to look into for the future decision on room rental storage. The handout lists all the rooms in city hall and the other two rented city owned buildings. This handout has dimensions of the rooms, if it has a/c unit, approximate cost per day for a/c usage, rooms currently occupied, if room is available to rent, monthly rent, times that city hall can be accessed (8am-2pm, can possibly make later arrangements when moving in/moving out). For further review and discussion has been tabled until April meeting.
  6. Discuss/act on City Election - Early Voting Workers and Day of Election Workers (Election Judge, Alternate Judge, Poll Worker). City Secretary can be early voting clerk but cannot be election judge on election day. Dani is getting information on contracting Fort Bend County Elections Office. No action taken.
  7. Discuss/act on Water and Sewer Rates Ordinance 131-2022.
    - Mayor Perreault made a motion to add the City Policy of Late Payment. Motion passed unanimously.
    - Mayor Perreault made a motion to update the outdated Outside Base Rate from \$65.00 to current rate of \$70.00. Motion passed unanimously.

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- Mayor Perreault made a motion to add commercial user to Section III (c). Motion passed unanimously.
- Mayor Perreault made a motion to add a section closing account for non-payment at 3 months. Motion passed unanimously.

8. Update on Code Enforcement.

- Currently 4 open cases.
  - 2 debris/rubbish
  - 1 junked vehicle
  - 1 fence at prohibited height
- Angela will review/address after she gets back from vacation.

9. Update on Grants.

- March 3<sup>rd</sup> – WGA sent the updated Proposal and budget sheets to the county.
- March 9<sup>th</sup> – Jalissa called me and realized I wasn't copied on the emails, so we walked through it together. Found a typo and sent back to the engineers for correction (He corrected that day and resent it)
- The budget pages were sent back to WGA for corrections. The amount is correct but the allocations are incorrect.
  - Once the budget pages get resubmitted, Jalissa will work with her attorneys on getting us a new amendment. The next Commissioners Court is April 9<sup>th</sup>, she is going to try to get everything back from the attorneys by the 30<sup>th</sup>. Send it to us so we can have it on Agenda...hoping for April 7<sup>th</sup> for the next regular meeting to be scheduled. I can email it all back to her after the meeting so she can have to prepare on the 8<sup>th</sup> and be ready for the 9<sup>th</sup>.
- Supplied City Council with the project pages which shows you project understanding, scope of work and the fee summary – I did not hand out the budget pages since they need to be corrected.

10. Discuss/act on Mayoral Compensation and Merit Increases.

- Mayor Perreault closes regular meeting for item 10 (Personnel Matters 551.074).

11. Executive Session.

- The City Council met in closed session pursuant to the Texas Government Code Chapter 551 section 551.074 Personnel Matters.

\*Mayor Perreault started the executive meeting with Commissioner Supak and Commissioner Wesbrooks to discuss Merit Increase for Tim Kolafa and removed himself before discussions for Danielle Perreault Merit Increase and mayoral compensation.

- Mayor Perreault closed Executive Session 551.074. The City Council is now back in open session at 5:40pm. City Council will proceed with any motions or actions resulting from the executive session.
  - Commissioner Wesbrooks made a motion to give Tim Kolafa and Danielle Perreault 5% Merit Increase on the next paycheck (pay period 03/01/26-03/31/26). It has been 2 years since last merit increase so this will be reviewed annually in October moving forward. Commissioner Supak and Commissioner Wesbrooks approved, Mayor Perreault abstained. Motion passed.

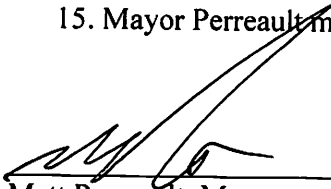
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- Commissioner Wesbrooks and Commissioner Supak decided to not move forward with Mayoral Compensation at this time, because the City of Orchard is a Type C, if Orchard grows in the future and the city can become a Type A city then it would be an item to revisit.
12. Commissioner Wesbrooks made a motion to approve the February 2026 financial statement. Motion passed unanimously.
13. Commissioner Wesbrooks made a motion to approve the payment of bills for February 2026, which includes a transfer from General Funds Savings to General Funds Checking in the amount of \$20,000.00 on February 23<sup>rd</sup>, 2026. Mayor Perreault abstained from payroll check to Danielle Perreault on 02-27, 2026. Commissioner Supak abstained from check to Supak Construction on 02-10 and direct deposit to Jerome Supak on 02-27-26. Motion passed unanimously.
14. Announcements-
- Mayor Perreault – Galveston Street, Dani looked into the properties they are not reflected on CAD map for city limits, she sent an email (02-13-26) to the county and received back correspondence. Dissatisfied with the response, Mayor sent an email and basically got the same response. The county said give them 10 business days for another response.
  - Mayor Perreault – Library – Summer Reading Program. Someone needs to present a plan so it can be reviewed by Council can be submitted via email to Dani (to give to the Council for review), doesn't have to come to council meeting to present.
  - Mayor Perreault – Next month, Dani get an update of current budget. \*Note – Auditors have not started the next audit, they are trying to fix the QuickBooks issues from the past.
  - Commissioner Wesbrooks – the 4-wheelers running through town/cutting through church property/alleyways going very fast. Citizens are making complaints. Something needs to be done.
  - Ray's glass will be out to begin work on Wednesday, March 11<sup>th</sup>.
  - Janicek's
    - Finished – the ladies restroom. (1 sink is blocked)
    - Finished - the OCC sink. (sink has slow drain) Janicek's will look at it again.
    - To do - Water fountain at the park. Supposed to start Friday the 13<sup>th</sup>.
  - Wednesday, March 4<sup>th</sup>, one of the A/C units went out at OCC. EB Air came out, gave a quote. Approved by Matt. EB AIR completed the repair that day.
  - March 6<sup>th</sup>, Supak Construction Invoice for winter storm leaks / lift station valve / pumping out sewer. Approved by Matt.

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Next meeting Monday, April 6<sup>th</sup>, 2026.

15. Mayor Perreault made a motion to adjourn the meeting at 5:50p.m. Motion passed unanimously.



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Matt Perreault, Mayor



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Danielle M. Perreault  
City Secretary