



Orchard City Council

Regular Meeting, June 19, 2018

1. Call to Order and Announce a Quorum is Present:

With a quorum of the Commissioners present, Mayor Rod Pavlock called the Regular Meeting of the Orchard City Council to order at 6:35 p.m. on Tuesday, June 19, 2018 in the Council Chambers of the Orchard City Hall, 9714 Kibler, Orchard, Texas.

2. Roll Call:

Rod Pavlock, Mayor
Joe Supak, Commissioner
Matt Perreault, Commissioner
Merry Sue Hajdik, City Secretary

3. Public Recognition: None

- 4.** Commissioner Perreault made a motion to approve the minutes of May 8, 2018 regular meeting. Commissioner Supak seconded. Motion passed unanimously.
- 5.** Issue Certificates of Election to Mayor and Commissioners.
- 6.** Complete Statement of Officer by Mayor and Commissioners.
- 7.** Administer Oath of Office to Mayor and Commissioners.
- 8.** Commissioner Supak made a motion to hire Melissa Andel as the secretary relief. Commissioner Perreault seconded. Motion passed unanimously.
- 9.** Commissioner Supak made a motion to grant the request for variance by Mark & Roxie Peschel. Commissioner Perreault seconded. Motion passed unanimously.
- 10.** County Assistance District. No Action taken.
- 11.** Commissioner Perreault made a motion to appoint Renee Westbrook as a member to the Orchard Economic Development Corporation. Commissioner Supak seconded. Motion passed unanimously.
- 12.** Commissioner Supak made a motion to approve the request of suspending garbage service for unoccupied property for a minimum of 90 days and this must be done in the form of a

written request to the city secretary. Commissioner Perreault seconded. Motion passed unanimously.

13. Commissioner Perreault made a motion for employees Merry Sue Hajdik and Tim Kolafa to be compensated \$65.00 per month for health insurance. Commissioner Supak seconded. Motion passed unanimously.

14. Code Enforcement no action taken.

15. Lease for the OVFD. No action taken. Mayor Pavlock is working on a lease.

16. Pavilion update no action taken.

17. Commissioner Perreault made a motion to accept the 2018 Budgets. Commissioner Supak seconded. Motion passed unanimously.

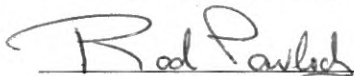
18. Commissioner Supak made a motion to approve the May 2018 financial statement. Commissioner Perreault seconded. Motion passed unanimously.

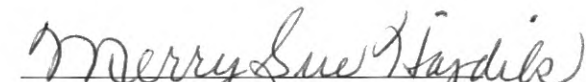
19. Commissioner Supak made a motion to pay the bills and transfer \$28,104.18 from General Fund Savings to General Fund Checking, which includes \$5,000.00 transferred on May 29, 2018 and \$9,000 transferred on June 11, 2018. Commissioner Perreault seconded. Commissioner Supak abstained on checks # 7388 and 7393. Motion passed unanimously.

20. Announcements:

- A. Tapping fees will be discussed.
- B. Outside base rate fees will be evaluated.
- C. Council will tour the city facilities.
- D. Discuss employee salaries.
- E. Commissioner Supak will investigate ways to notify citizens in case of emergency.
- F. Next council meeting July 17, 2018.

21. Commissioner Perreault moved to adjourn the meeting at 7:47 p.m. Commissioner Supak seconded. Motion passed unanimously.


Rod Pavlock, Mayor


Merry Sue Hajdik, City Secretary