



Orchard City Council

Regular Meeting, October 8, 2019

1. Call to Order and Announce a Quorum is Present:

With a quorum of the Commissioners present, Mayor Pro Tem Matt Perrault called the Regular Meeting of the Orchard City Council to order at 6:05 p.m. on Tuesday, October 8, 2019 in the Council Chambers of the Orchard City Hall, 9714 Kibler, Orchard, Texas.

2. Roll Call:

Matt Perreault, Commissioner
Joe Supak, Commissioner
Merry Sue Hajdik, Finance
Melissa Andel, City Secretary

3. Public Recognition: None

4. Commissioner Supak made a motion to approve the minutes of September 10, 2019 regular meeting. Commissioner Perreault seconded the motion. Motion passed unanimously.

5. Commissioner Supak approved the job description for the part time city administrator. The description and application will be online until November 4 2019 and there will be a classified ad in the Wallis News Review until October 31, 2019. No application will be accepted after November 4, 2019 at 2:00. The applications will be reviewed at the November 19, 2019 council meeting and then interviews will be conducted with a potential start date of January 2020. Commissioner Perreault seconded the motion. Motion passed unanimously.

6. No action taken on letting Mrs. Jackson use the park and or gym.

7. Commissioner Supak made a motion to move the money from the Park funds and Street funds to the general funds account to have one account instead of three. Commissioner Perreault seconded the motion. Motion passed unanimously.

8. Navcon has given a projected start date of mid-November with a potential finish date of May 2020.

9. Commissioner Supak made a motion to approve the September 2019 financial statements. Commissioner Perreault seconded the motion. Motion passed unanimously.

10. Commissioner Supak made a motion to pass the budget for the 2019 fiscal year. Commissioner Perreault seconded the motion. Motion passed unanimously.

11. Commissioner Supak made a motion to approve the payment of bills and transfers for the month of September 2019 transfer of \$13,563.94 from the general fund savings to the general fund checking which includes a transfer made on 9/17/2019 in the amount of \$4,000.00 and \$4,000.00 transferred on 9/30/19. Commissioner Supak abstained from check numbers 7770, and 7771. Commissioner Perrault seconded the motion. Motion passed unanimously.

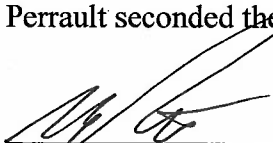
12. Announcements: -- reviewed bids for demo of concrete and new flagpole: Commissioner Supak made a motion to accept the bids (B&S Maintenance and Home Repair for demo and new concrete for \$2285.00 and Kilgore for a new flagpole for 1151.00) and have the work done. Commissioner Perreault seconded the motion. Motion passed unanimously

-- next meeting November 19th at 6:00 p.m.


-- the new playground equipment has been ordered

-- Melissa will be going to a grant writing workshop on October 31 and November 1.

13. Commissioner Supak made a motion to adjourn the meeting at 6:30 p.m. Commissioner Perrault seconded the motion. Motion passed unanimously.



Matt Perrault, Mayor Pro Tem



Melissa Andel, City Secretary