



## Orchard City Council

### Regular Meeting, May 23, 2017

#### **1. Call to Order and Announce a Quorum is Present**

With a quorum of the Commissioners present, Mayor Rod Pavlock called the Regular Meeting of the Orchard City Council to order at 6:00 p.m. on Tuesday, April 11, 2017 in the Council Chambers of the Orchard City Hall, 9714 Kibler, Orchard, Texas.

#### **2. Roll Call:**

Rod Pavlock, Mayor

Matt Perreault, Commissioner


Merry Sue Hajdik, City Secretary

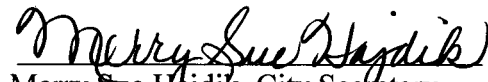
Absent: Councilman Joe Supak

#### **3. Public Recognition:**

- 4.** Commissioner Perreault made a motion to approve the minutes of April 11, 2017 regular meeting. Mayor Pavlock seconded. Motion passed unanimously.
- 5.** Commissioner Perrault made motion to approve Ryan Supak to complete GIS mapping for the City of Orchard at no charge to the city. Mapping would include locations of the water and sewer lines, cut-off and lift stations. Mayor Pavlock seconded. Motion passed unanimously.
- 6.** Commissioner Perrault made motion to approve the hiring of Chrissy McGee as Code Enforcement Officer for the City of Orchard starting sometime in June for four hours a week at a rate of \$50.00 per hour, totaling \$200.00 a week. Mayor Pavlock seconded. Motion passed unanimously.
- 7.** Commissioner Perrault made a motion to approve Jones & Carter to prepare and submit a grant application to Texas Parks and Wildlife for a fee of \$3,000.00. Mayor Pavlock seconded. Motion passed unanimously. Commissioner Perrault also made a motion to approve the proposal for engineering services for the park master plan from Jones Carter dated May 15, 2017 in the amount of \$7,560.00. Mayor Pavlock seconded. Motion passed unanimously.
- 8.** Council discussed OVFD request for use of facilities for training after hours. Mayor Pavlock suggested OVFD speak with Fort Bend County Sheriff's Department and co-ordinate time schedule with them and advise City the times and dates of training. Mayor Pavlock will clarify with OVFD, if any issues Mayor will get back with council.

- 9.** Commissioner Perrault made a motion to approve the engagement letter from Seidel, Schroeder for 2017 audit. Mayor Pavlock seconded. Motion passed unanimously.
- 10.** Commissioner Perrault made a motion to approve the Interlocal agreement with Ft. Bend County for collection of taxes. Mayor Pavlock seconded. Motion passed unanimously.
- 11.** Discuss and act on pavilion update. No action taken.
- 12.** Discuss and act on 2017 Budgets. Tabled.
- 13.** Commissioner Perrault made a motion to approve the April 2017 financial statements. Mayor Pavlock seconded. Motion passed unanimously.
- 14.** Commissioner Perrault made a motion to pay the bills and transfer \$12,868.37 from General Fund Savings to General fund Checking, which includes \$4,700.00 transfer on April 18, 2017 and \$6,500 transfer on May 9, 2017. Mayor Pavlock seconded. Motion passed unanimously.
- 15. Announcements:**
- A. Working on tenant leases with City Attorney. Mayor will review and discuss with council
  - B. Working on getting properties into City limits for new Supak house on Lake Street and part of the back side property belonging to Dan Simmons.
  - C. Water Leak by Town Center being repaired
  - D. Next meeting June 27, 2017
- 16.** Commissioner Perreault moved to adjourn the meeting at 7:30 p.m. Mayor Pavlock seconded. Motion passed unanimously.

  
Rod Pavloek, Mayor

  
Merry Sue Hajdik, City Secretary